

Library Terms and Conditions

WAC Library is currently available to WAC International Club members. For non-WAC members we offer a three-tier Library card option, depending on the amount of items borrowed (please see the table below for details). There is a one-off Library registration fee of 5 CHF. In case of a lost Library Card, a replacement can be issued for 5 CHF.

Please [contact](#) us to find out more or to apply for a Library card.

Card option	Valid	No. of items	WAC members	Non-WAC members
Basic	1 year	5	free	15 CHF per year
Medium		10		25 CHF per year
Max		20		40 CHF per year

Loan regulations:

- You must present a valid library card to borrow any library materials (book, CD, DVD, game, magazine etc.).
- Loan period: 2 weeks for DVDs and Magazines / 4 weeks for books. Exceptions may apply for specific media.

Special item loan conditions:	
Leapfrog set (Pen + charger + books)	FREE for 2 weeks (+5 CHF deposit)
DVD	FREE for 2 weeks
Tonie figurine	1 CHF for 2 weeks (+5 CHF deposit)
Magazines	FREE for 2 weeks

- Renewals: Items on loan can be renewed twice if they have not been requested by another borrower. Exceptions may apply for specific media. Renewals can be requested by sending an email to library.wacuser@gmail.com, stopping by at the library during working hours, or self-renewal at library.wac.ch if the items have been checked-out through the system.
- Returns: Items can be returned in the Library during opening hours. Outside opening hours items can be deposited to the Returns box outside the Clubroom/Office.
- Overdue fees: An overdue fee will be charged for all items not returned within a week of the due date. The fee is due whether or not the overdue notice has been sent out or received. The overdue fees are indicated in the table below. After more than 3 months overdue the item on loan will be replaced at the borrower's personal expense and the borrower's library account will be suspended until full payment.

Late fees:	
Items returned within 1 week of due date	No late fee
Items returned 1 to 4 weeks overdue	5 CHF flat fee
Items returned more than 4 weeks overdue	10 CHF flat fee + 1 CHF per item
Items (not) returned more than 3 months overdue	Items are considered lost, 15 CHF flat fee + item replacement cost
Damaged items (water damage, damage made by pets, missing pages, tears, burns, etc.)	Item repair/replacement cost + 5 CHF processing fee

Liability:

In registering or using the WAC Library, patrons give consent to the Regulations and the Pricing Rules of the WAC Library. Pricing and borrowing rules may vary slightly during promotional campaigns, for specific media and in specific situations. Patron data will not be passed on to third parties. All data will be deleted after three years of inactivity.

Borrowers are responsible for all items charged out to their library cards. Damaged, incomplete and lost items incur a replacement or repair charge.

Minors up to 18 years of age are the legal responsibility of their parents/legal guardians who are responsible for any fees associated with their minor child's library card.

The Library disclaims liability within legally permissible bounds. In particular, the Library accepts no liability for damage caused by recorded media borrowed by patrons.